NOTICE INVITING TENDERS

(PROCUREMENT OF FURNITURE AND ELECTRICAL ITEMS)

The Project Director of the ADP Scheme "Establishment of Khyber Pakhtunkhwa Health Information and Service Delivery Unit (KP-HISDU)/240232" under National Competitive Bidding (NCB) invites lot-wise bids through open competitive bidding under single-stage one-envelope procedure from eligible and registered vendors against furniture and other electrical items detailed in the bid solicitation documents. The provisions of these Bidding Documents are in strict compliance with the Khyber Pakhtunkhwa Public Procurement Regulatory Authority Act, 2012 and the KP Public Procurement Rules, 2014.

2. Complete Bid Solicitation Documents detailing technical specifications, mandatory eligibility criteria and other relevant information may be downloaded from: www.kppra.gov.pk, www.healthkp.gov.pk and the EPADS portal: kp.eprocure.gov.pk.

3. The procurement shall be considered as lot-wise. Bidders shall quote prices for all items/quantities specified in that particular Lot. Failure to quote all items in a specific lot shall render the bid non-responsive.

4. Bidders must submit their bids electronically through e-PAD System on or before 30th November, 2026 at 11:00 AM. Bids will be opened on the same day at 11:30 AM in the presence of bidders' representatives who wish to attend. Manual submissions of bids will not be accepted.

5. A Pre-Bid meeting will be held on 19th November, 2026 at 1100 hrs in office of the Project Director KP-HISDU at 3rd Floor HRD Building, Health Department, Khyber Road Peshawar.

6. Bids must be accompanied by bid security equal to 2% of the bid price in the shape of a Call Deposit Receipt or unconditional and irrevocable Bank Guarantee issued by a Scheduled Bank in Pakistan in favor of the Project Director, KP-HISDU, Health Department. The bid security in original shall be furnished in a sealed envelope to the Procuring Entity before the bid closing time.

7. The bidders shall provide a minimum of one year goods warrantee and upon selection, the bidder shall be required to deposit 5% additional security as performance guarantee as per KPPRA Rules, 2014.

8. The Procuring Entity reserves the right to increase/decrease quantities as reflected in the BSDs and reject any or all bids as per Rule 47 of the KP Public Procurement Rules, 2014.

PROJECT DIRECTOR

Establishment of Khyber Pakhtunkhwa Health Information and Service Delivery Unit Project
(KP-HISDU), 3rd floor HRD Building, Health Department, Peshawar.
091-9210862

STANDARD BIDDING DOCUMENT

(SMALL PROCUREMENT UPTO RS. 10 MILLION)

FOR

PROCUREMENT OF FURNITURE & FIXTURES

Tender Reference Number:

KP-HISDU/Health Dept./1-2/6

Last Date / Time for Submission:

30th November, 2026 at 11:00 AM

Proposal Opening Date / Time:

30th November, 2026 at 11:30 AM

Pre-Bid Meeting Date / Time:

19th November, 2026 at 11:00 AM

PROCURING ENTITY

ADP Project “Establishment of Khyber Pakhtunkhwa Health Information and Service Delivery Unit (KP-HISDU) / 240232”

Health Department, Government of Khyber Pakhtunkhwa

3rd Floor HRD Building, Health Department, Peshawar - Telephone: 091-9210862

Issued under:

Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KP-PPRA)

KPPRA Act 2012 & KP Public Procurement Rules 2014

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A. INVITATION TO BID

The Notice Inviting Bids having **ITB No.** KP-HISDU/Health Dept./1-2 (F&F)/6 being published in print & electronic media including EPADS having Tender No. K-26110793105 is open to all eligible suppliers, and registered on the E-PAD System.

B. INSTRUCTIONS TO BIDDERS

1. The bidders must submit the financial bid along with mandatory documents on the Electronic Pakistan Acquisition & Disposal System (E-PADS) at www.kp.eprocure.gov.pk.
2. The proposal shall be typed in Times New Roman with font size 12 and single spacing. Any hand-written part or full proposal (either technical or financial) shall be rejected. The proposal shall be in English.
3. The proposals must contain an application on the bidder's letterhead, duly stamped by the authorized representative, and shall contain the name, address and contact / mailing details of the bidder/firm.
4. The proposal shall contain a copy of registration with one of the mandated authorities of the Government of Pakistan (SECP/ Registrar of Firms/ FBR) as per the Annexure-II.
5. The bid validity period shall be sixty (60) days from the date of bid opening. The Procuring Entity may, under exceptional circumstances, request for an extension of the bid validity period; provided that the same shall not exceed the original bid validity period.
6. Bidders are not allowed to associate with other organizations to enhance their capacity. No joint-venture is allowed.
7. Collusion between firms is strictly prohibited. Any firm / group of firms found to be involved in creating a cartel or any other collusion arrangement against the interest of the project / Government will be blacklisted and debarred.
8. The bid shall be for quality items in strict accordance with the specifications/details enclosed at ***Annexure-I*.**
9. Bidders shall attach only relevant documents as documentary evidence as required under ***Annexure-II.***
10. All bidders shall submit their bids on the EPADS portal (kp.eprocure.gov.pk) as per the terms & conditions on or before 11:00 AM dated 30th November, 2026. Bids will be electronically opened half an hour after the deadline, i.e., 11:30 AM on the same date. Manual submission and late submission after the deadline shall not be accepted.
11. The bidder shall submit an affidavit that its firm has not been blacklisted by any organization in Pakistan, and is not in litigation with any government organization; if so, a statement of ongoing litigation shall be submitted.
12. The bids shall be accompanied by a Bid Security equal to 2% of the bid price in the shape of a Call Deposit Receipt or Bank Guarantee, issued in favor of the Project Director, KP-HISDU, Health Department, from a scheduled bank. Bid security in original shall be furnished in a sealed envelope to the Procuring Entity before the bid opening time.
13. The successful bidder(s) shall be required to furnish a Goods Guarantee upto 10% of the purchase order value; the Procuring Entity shall retain it until the expiry of the contract/warranty period.
14. The Procuring Entity may reject one or all such proposals which are vague (in terms of the financial proposal) or which do not adhere to these instructions.

15. The Contract will be signed with the successful bidder(s) and its terms and conditions will govern as per the Contract Agreement.
16. The Procuring Entity may offer for re-bidding in case the bids do not satisfy its professional requirements.
17. The Procuring Entity may decrease the quantity as per the available budget and provisions of the Project Implementation Policy, 2022.
18. Bids shall be quoted in the price schedule table provided under the Section “Form of Bid”. A bidder, if eligible, shall apply for all Lots as mentioned at ***Annexure-I***.
19. Arbitration as per law shall apply in case of disagreement arising out of contract execution which cannot be settled between the two parties (Procuring Entity and Supplier/ Vendor/ Bidder).

C. FORM OF BID

Date: _____ **ITB No.:** KP-HISDU/Health Dept./1-2(F&F)/6

To

The Project Director

Establishment of Khyber Pakhtunkhwa Health Information and Service Delivery Unit (KP-HISDU)

3rd Floor HRD Building, Health Department, Peshawar.

Gentlemen and / or Ladies:

Having examined the bidding documents including Addenda Nos. [insert numbers], the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply and deliver the furniture & fixtures in conformity with the said bidding documents for the sum of [total bid amount in words and figures] or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to deliver the goods within one (01) month from the date of issuance of the Purchase Order, in accordance with the Schedule of Requirements.

If our Bid is accepted, we will obtain the guarantee of a bank in a sum equivalent to ten percent (10%) of the Contract Price for the due performance of the Contract, in the form prescribed by the Procuring Entity.

We agree to abide by this Bid for a period of sixty (60) days from the date fixed for Bid opening under the relevant Clause of the Instructions to Bidders, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount and Currency	Purpose of Commission or Gratuity

(If none, state "None".)

We understand that you are not bound to accept the lowest or any bid you may receive.

Dated this _____ day of _____ 20_____.

_____ _____

[Signature] *[In the capacity of]*

Price Schedule (in Pak. Rupees)

Name of Bidder: _____ **ITB No.** KP-HISDU/Health Dept./1-2(F&F)/6

LOT # & Name: _____

S#	Item Description	Qty	Unit Rate (Rs.)	GST + Income Tax + any other applicable tax	Total
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

Signature of Bidder: _____

Note: *In case of any discrepancy between the unit price and the total, the unit price shall prevail. The matrix above is to be filled in, separately for each lot, by the bidder as per the instructions laid down herein. Unit Rates shall be inclusive of transportation at Project Site.*

D. GENERAL TERMS AND CONDITIONS

- The above details shall be submitted online on EPADS (www.kp.eprocure.gov.pk), separately for each Lot, detailed at Annexure-I along with the required mandatory documents reflected at Annexure-II.
- The Supplier(s) must be registered with the Income & Sales Tax authorities.
- Warranty of Goods shall be provided. The warranty period shall be one (01) year minimum from the date of delivery and acceptance except where required more.
- The bids must remain valid for sixty (60) days for evaluation of the bid; if required, the period may be extended on the request of the Procuring Entity.
- All suppliers shall mention all applicable taxes in their quotation. In case any supplier has not done so, the Procuring Entity, while comparing the offers, will add the applicable taxes to the total quoted amount for each item. The quoted price must be inclusive of delivery / transportation charges to the PMU Office at the Health Secretariat / Police & Services Hospital, Peshawar.
- The request for quotation is non-transferable. No joint-venture is acceptable.
- Quotations must be submitted on or before the given time and date through the EPADS platform. No late quotation, for any reason whatsoever, will be considered.
- The quotation(s) must be accompanied with a Bid Security equal to 2% of the bid price.
- NTN certificate shall be enclosed.
- The quotation must carry the authorized signatures of the representative of the Bidder.
- The Procuring Entity may reject all bids or proposals at any time prior to the acceptance of a bid or proposal, specifying the grounds for rejection of bids.
- The delivery period must be one (01) month after issuance of the Purchase Order, however, in the case of import of diesel generator, it can be relaxed to further fifteen (15) days.

E. GENERAL AND SPECIAL CONDITIONS OF THE CONTRACT

1. Language

All communications and documentation related to this procurement shall be in English.

2. Bid Security Deposit

Unless otherwise agreed between the Procuring Entity and the Supplier, the latter shall deposit with the Procuring Entity a sum equal to two percent (2%) of the bid value as Bid Security.

3. Place and Time of Delivery

The Supplier / Vendor / Bidder shall, as may be required by the Procuring Entity, deliver free at the places detailed in the Schedule of Delivery the list and quantities of the goods detailed herein, and the goods shall be delivered not later than the dates specified. A Purchase Order shall be issued to the vendor and, within one (01) month of receipt of the Purchase Order, the supply of the items must be made by the vendor to the KP-HISDU office at the Health Department, Peshawar. The vendor shall bear any costs for unloading at the point of delivery. KP-HISDU shall accept responsibility for the items only upon issuance of a signed Goods Received Note confirming the goods, signed by the delivering party.

Delivery Schedule

All items shall be delivered within one month of issuance of the purchase order.

4. Variations / Repeat Orders

The Procuring Entity may, during the execution of the Contract, by notice in writing direct the Supplier to alter, amend, omit, add to or otherwise vary any part of the Schedule, in agreement with the Supplier, and the Supplier shall carry out such variations and be bound by the same conditions; provided that repeat orders are within a period of six (06) months, and that they do not exceed fifteen percent (15%) of the original contract value as per the KP Public Procurement Rules, 2014.

5. Inspection of Goods on Delivery

The goods shall be inspected by the inspection team of the Procuring Entity for quality, quantity, etc., where required, at the agreed location / warehouse of the Procuring Entity before the goods are provided / supplied at their final destination. Inspection of goods shall be conducted without prejudice to the buyer's right to lodge quantity and quality claims. In case the goods are not found in conformity with the contracted quality / specifications, the Procuring Entity shall have the right to lodge claims within thirty (30) days from the date of inspection of the goods.

In case of dispute by the Supplier, joint re-inspection of the supplied material shall be carried out, at the cost of the Supplier, in the presence of the Supplier or its authorized representative, either at a laboratory designated by the Procuring Entity or by a neutral independent entity as jointly agreed.

6. Packaging

Material shall be packed suitably in appropriate wooden / metallic boxes / containers / pallets in such a manner that the goods are not lost or damaged in handling / transportation and the packing shall be suitable enough for the goods to reach the stores of the Procuring Entity safely.

Each pack or container shall clearly indicate the following information:

- Purchase Order Number and date
- Name of Product / Deliverable
- Quantity
- Gross and net weights
- Name of Manufacturer / Service Provider

Manufacturer's instructions regarding the maximum storage life of the product and the storage conditions must be followed. Material / works / service shall be delivered at the stores of the Procuring Entity in original packing of the manufacturer. Where applicable, manuals containing instructions of the manufacturer about the application (in use) of the item shall be provided in English. If required by the Procuring Entity, technical experts shall be sent by the manufacturer for application of the item at site.

7. Performance Bank Guarantee

Successful bidders shall furnish a Goods Guarantee of up to 10% of the value of the Purchase Order / Tender Price / Contract on the prescribed proforma, provided that the guarantee is issued by any of the approved banks within ten (10) days of issuance of the Letter of Acceptance. The Performance Guarantee shall remain valid throughout the execution of the Purchase Order / Contract and shall be returned within a week after the expiry of the warranty period and satisfactory performance. If such guarantee is issued by a foreign bank, it shall be countersigned by a Pakistani bank on the approved list of banks.

8. Forfeiture of Performance Bank Guarantee

The Performance Bank Guarantee may be forfeited if the Supplier fails to deliver or supply goods in accordance with the terms and conditions of the Purchase Order or commits any breach of the Contract / Purchase Order.

9. Payment Clause

Payment shall be made on production of the following documents:

- The Supplier / Vendor submits a signed invoice in triplicate certifying that the merchandise supplied is in accordance with the Contract. The invoice must show the Purchase Order No., Material Receiving Report No., and Acceptance Note No., with date and price / rate of each item.
- Material / Deliverables Receiving Report (in original) signed by the Authorized Representative of the Procuring Entity in acknowledgement of having received all supplies / deliverables in accordance with the Purchase Order / Contract Agreement.
- Authenticated sales tax invoice in original as prescribed in the Sales Tax Act, 1990 (where applicable).

- Valid Income Tax Exemption Certificate (otherwise Income Tax at currently applicable rates shall be deducted from the invoice).
- National Tax Number.
- Sales Tax Registration Number.
- Bank Account Number and Branch.
- Recovery of all applicable taxes at source shall be made as per rules.
- Certificate from the Procuring Entity stating that the goods are as per standard / professional requirement (format given below).

Detail of Standards (if applicable):

S#	Meets best quality standards (5)	Meets acceptable quality standards (4)	Meets un-acceptable quality standards (3)	Does not meet acceptable quality standards (2)
1				
2				
3				
4				
5				

Delivery / Deliverable accepted since it meets acceptable / best quality standards (5 / 4)

(Assessment / Evaluation Officers)

Name and Designation: _____

10. Obligations and Options in Case of Non-Fulfilment of Contractual Obligations by the Supplier

The Supplier shall perform services in accordance with recognized standards, applicable laws and regulations. The Supplier shall appoint a focal person who shall coordinate with the Procuring Entity at all times during the execution of the project. The Project Coordinator shall have the qualifications as may be agreed between the Client and the Supplier.

The Supplier shall carry out the services with due diligence and efficiency and in conformity with sound practices. The Supplier shall act at all times so as to protect the interests of the Client and shall take all reasonable steps to keep all expenses to a minimum consistent with sound economic and other practices. The Supplier shall furnish the Client with such information relating to the Services as the Client may from time-to-time reasonably request.

Except with the prior written approval of the Client, the Supplier shall not assign or transfer the Agreement for Goods or any part thereof, nor engage any other independent supplier or sub-contractor to perform

any part of the services. The Supplier agrees that no proprietary or confidential information received by the Supplier from the Client shall be disclosed to a third party without written permission from the Client.

The Procuring Entity may take any of the following actions if, after placement of the Purchase Order, the Supplier fails to deliver the goods within the prescribed period, according to the specifications, quantities and other terms and conditions given in the Purchase Order / Contract Agreement:

- Recover from the Supplier, as stipulated in the relevant Purchase Order / Contract Agreement, an amount equivalent to 0.067% per day (2% per month) of the total value of the contract in case of failure to deliver as per agreed timelines, provided that the total penalty shall not be imposed beyond a maximum of 10% of the total contract value.
- Purchase from any other source, at the risk and cost of the Supplier, the goods not delivered or other goods of equivalent specifications, without cancelling the Purchase Order / Contract Agreement.
- Cancel the Purchase Order / Contract Agreement at the Supplier's risk and cost. In such case, the Procuring Entity reserves the right to take any action against the Supplier which it may deem fit under the circumstances, including blacklisting of the Supplier.
- Recover any consequential losses / damages incurred by the Procuring Entity by withholding any or all amounts otherwise due to the Supplier against this or any other Purchase Order / Contract.

11. Disputes and Controversies / Dispute Resolution

The Procuring Entity shall constitute a Committee consisting of an odd number of persons with proper powers and authorizations to redress complaints of bidders that may arise prior to issuance of the Purchase Order / Contract Agreement, in accordance with the KP Public Procurement Rules, 2014.

If a bidder is not satisfied with the decision of the Committee, it may take recourse to the Grievance Redressal Committee (GRC) and afterwards to KP-PPRA. The mere fact of lodging a complaint shall not warrant suspension of the procurement process. Any dispute or difference arising out of the Agreement which cannot be amicably settled between the Parties shall be finally settled by KP-PPRA in accordance with the KPPRA Law.

12. Indemnity

The Supplier shall at all times indemnify the Procuring Entity against the claims which may be made in respect of the goods for infringement of any right protected by patent, registration of design or trademark, and shall take all risks of accident or damages which may cause a failure of the supply from whatever cause arising, and the entire responsibility for the sufficiency of all the means used by it for the fulfilment of the contract; provided always that in the event of any claim in respect of an alleged breach of a patent, registered design or trademark being made against the Procuring Entity, it shall notify the Supplier of the same, and the Supplier shall be at liberty at its own expense to conduct negotiations for the settlement of any litigation that may arise therefrom.

13. Sub-letting Contract

The Supplier shall not sub-let or assign this Contract or any part thereof without the written permission of the Procuring Entity. In the event of the Supplier subletting or assigning this Contract or any part thereof without such permission, the Procuring Entity shall be entitled to cancel the Contract and to purchase the

goods elsewhere on the Supplier's account and risk, and the Supplier shall be liable for any loss or damage which the Procuring Entity may sustain in consequence of, or arising out of, such purchase.

14. Bribes, Commission, etc.

Any bribe, commission, gift or advantage given, promised or offered by or on behalf of the Contractor or his partner, agent or servant, or anyone on his or their behalf to any officer, servant, representative or agent of the Procuring Entity, or any person on its behalf, in relation to the obtaining or to the execution of this or any other contract with the Procuring Entity shall, in addition to any criminal liability which he may incur, subject the Contractor to cancellation of this and all other Contracts and to payment of any loss or damage resulting from such cancellation. The Procuring Entity shall be entitled to deduct the amounts so payable from any monies otherwise due to the Supplier under this or any other Contract. Any question or dispute as to the commission of any offence under this clause shall be settled by the Procuring Entity in such manner as it shall think fit and sufficient, and its decision shall be final and conclusive.

15. Termination of the Contract Agreement

The Agreement shall terminate when, pursuant to the provisions hereof, the Services have been completed and full and final payment has been made.

Termination by the Client

The Client may, by written notice of thirty (30) days to the Supplier, terminate this Agreement. All accounts between the Client and the Supplier shall be settled not later than sixty (60) days from the date of such termination.

Termination by the Supplier

The Supplier may suspend the Agreement by written notice of thirty (30) days only if the Supplier does not receive payments due under this Agreement within thirty (30) days of submission of its invoice. If the payment is still not made to the Supplier after thirty (30) days of the notice of suspension, the Supplier may terminate this Agreement in whole or in part by giving fifteen (15) days' advance notice of intent to terminate. If the Agreement is terminated by the Supplier under such circumstances, the Procuring Entity shall pay, within a period of thirty (30) days from the date of such notice of intent to terminate, all payments due to the Supplier.

16. Force Majeure

The term "Force Majeure" as employed herein shall mean acts of God, strikes, lockouts or other industrial disturbances, acts of public enemy, wars, blockades, insurrection, riots, epidemics, landslides, earthquakes, storms, lightning, floods, washouts, civil disturbances, explosions and any other similar events not within the control of either Party and which by the exercise of due diligence neither Party is able to overcome.

If either Party is temporarily unable, by reason of Force Majeure, to meet any of its obligations under the Agreement, and if such Party gives to the other Party written notice of the event within fifteen (15) days after its occurrence, such obligations of the Party as it is unable to perform by reason of the event shall be suspended for as long as the inability continues. Neither Party shall be liable to the other Party for any loss or damage sustained by such other Party arising from any event referred to as Force Majeure or

delays arising from such event. Force Majeure shall not include insufficiency of funds or failure to make any payment required under the Agreement.

17. Applicable Laws

This Agreement shall, in all respects, be read and construed and shall operate in conformity with the KPPRA Act, 2012 and the KP Public Procurement Rules, 2014.

18. Contract Amendment

No variation in or modifications to the terms of the Agreement shall be made, except by a written amendment signed by the Parties hereto. However, the period of contract may be extended beyond one year under Rule 31-A of the KPPRA Rules, 2014.

19. Notices

Any notice given by any of the Parties hereto shall be sufficient only if in writing and delivered in person or through registered mail as follows:

To: The Client — Project Director, KP-HISDU, 3rd Floor, Health Department, Peshawar.

To: The Supplier — _____

or to such other address as either of these Parties shall designate by notice given as required herein. Notices shall be effective when delivered.

F. MANDATORY ELIGIBILITY CRITERIA

Following is the qualification criteria. The Procuring Entity may add more (if required) strictly in accordance with the KPPRA Rules:

- Bidders should be registered with Government entities (SECP/ Registrar of Firms/FBR).
- Carrying a National Tax Number (NTN) or a CBR Tax Exemption Certificate, and existence on the Active Taxpayers List (ATL).
- Should demonstrate five (05) years' experience; at least three (03) contracts / Purchase Orders of similar nature must be attached.
- Conformity of the quoted equipment with the required technical specifications as reflected at Annexure-I.
- The bidder must be the Manufacturer or an officially authorized distributor or as required under Annexure-II.
- The bidder shall submit an affidavit that its firm is not blacklisted by the concerned Procuring Entity and is not in litigation with any authority; if so, the bidder shall provide details.
- Warranty period of one (01) year as minimum or as required at Annexure-II.
- Detailed criteria including Lot-wise criteria are reflected at Annexure-II.

G. EVALUATION METHODOLOGY & CRITERIA

In accordance with Rule 6(2)(a) of the Khyber Pakhtunkhwa Public Procurement Regulatory Authority Public Procurement Rules, 2014, the procurement shall be conducted under the Single Stage One Envelope Procedure.

The bids shall be evaluated based on the mandatory eligibility criteria including lot-wise specific criteria and compliance with the technical specifications provided in the bidding documents. The contract shall be awarded to the lowest evaluated responsive bidder for that particular Lot, in accordance with the applicable provisions of the Khyber Pakhtunkhwa Public Procurement Regulatory Authority Rules, 2014. In case of a tie in the evaluated bid price, preference shall be given to the bidder offering specifications higher or closest to the required specifications and subsequently on toss.

Bidders are required to carefully submit all mandatory documents as specified in the bidding documents/ Annexure-II. No additional or supplementary documents shall be accepted after opening, in any case.

H. BANK GUARANTEE FORM IN RESPECT OF BID SECURITY

(To be furnished on non-judicial stamp paper of appropriate value)

To,

The Project Director, KP-HISDU, Health Department,

3rd Floor, Health Department, Peshawar.

WHEREAS M/s _____ through their agent _____ (hereinafter called the Supplier) are submitting their offer against your Tender Enquiry No. KP-HISDU/Health Dept./1-2(F&F)/5 for the Procurement of furniture & fixtures, due on 11th June, 2026, and have requested us to issue a Bank Guarantee for Rs. _____ in your favor as Bid Security to ensure their compliance with the conditions of the tender.

The Guarantor, waiving all objections and defenses under the aforesaid contract, hereby unconditionally, irrevocably and independently guarantees to pay to the Procuring Entity without delay, upon the Procuring Entity's first written demand, any amount claimed by the Procuring Entity up to the sum named herein, on the Procuring Entity's written declaration that the bidder has refused or failed to fulfil any of the terms of the tender / bid or has committed any breach thereof.

Notices in writing of any such breach, of which the Buyer shall be the sole judge, on the part of the bidder shall be given by the Buyer to the Guarantor, and on each first demand, payment shall be made by the Guarantor of all sums then due under this guarantee unconditionally and without any reference to the bidder or any other person and without any objection.

This guarantee is valid up to three (03) months from the date of opening of the tender. In case the bidder is awarded the contract for the supply of goods as per the tender enquiry / letter / RFP quoted above, the guarantee will remain valid up to the date of furnishing of an acceptable Performance Bond on the Procuring Entity's format.

Claim, if any, must reach us in writing on or before the expiry date, after which we shall no longer be liable to make payment to you. Our liability hereunder is limited to Rs. _____.

NAME OF BANK: _____

ADDRESS: _____

AUTHORIZED OFFICER OF THE BANK: _____

I. PERFORMANCE BANK GUARANTEE FORM IN RESPECT OF PURCHASE ORDER / CONTRACT AGREEMENT

(To be furnished on stamp paper of appropriate value)

WHEREAS the ADP Project "Establishment of Khyber Pakhtunkhwa Health Information and Service Delivery Unit (KP-HISDU) / 240232", having its registered office at 3rd Floor, Health Department, Peshawar, by an agreement made between _____ (hereinafter called the Supplier / Service Provider) has awarded the Contract (hereinafter called the Contract) vide Agreement / Letter / P.O. No. _____ dated _____ for the supply of goods / works / services specified in the said Purchase Order / Contract Agreement.

AND WHEREAS in accordance with the provisions of clause _____ of the Contract / Purchase Order, the Supplier is required to furnish a Bank Guarantee for the due performance and observance of all the terms, provisions and stipulations of the Contract / Purchase Order, and the Supplier has requested _____ Bank Limited to issue the said guarantee for an amount equal to ten percent (10%) of the Purchase Order.

In consideration of the premises, we _____ Bank Limited hereby guarantee irrevocably and unconditionally forthwith to pay to the Procuring Entity, without reference to the Supplier, on the first demand of the Procuring Entity in writing stating that the Supplier has committed a default under the Contract / Purchase Order, without any further statement of the particulars of such default and notwithstanding any contestation by the Supplier, an amount not exceeding Rupees _____.

And we _____ Bank Limited hereby further declare that no alteration in the terms of the Contract / Purchase Order, or in the scope, extent or nature of supplies therein, and no allowance of time by the Procuring Entity under the Contract / Purchase Order, nor any forbearance or forgiveness in or in respect of any matter or thing concerning the Contract / Purchase Order on the part of the Procuring Entity, shall in any way release this Bank from any liability under this guarantee.

The validity of this guarantee shall expire after _____ days on _____ of the completion of delivery of supplies to the Procuring Entity by the Supplier in conformity with the provisions of the Contract / Purchase Order. After its expiry, the Procuring Entity shall return this guarantee to the Supplier for cancellation by this Bank.

NAME OF BANK: _____

ADDRESS: _____

AUTHORIZED OFFICER OF THE BANK: _____

J. PURCHASE ORDER / CONTRACT AGREEMENT

The Purchase Order is the simplest form of contract for procurement between the Procuring Entity and the Supplier. It is used to form a contract by accepting the successful bidder's quotation, where no Contract Award Notice or detailed contract document is required. The Purchase Order defines the goods to be supplied, the price to be paid for the goods, works or services, and the delivery period required.

The Purchase Order shall carry the following information:

- Name of the Supplier
- Date of issue of the Purchase Order
- Delivery address
- Name of the Procuring Entity purchasing the items
- Requisition Number
- Purchase Order Number
- Quantity of each item required
- Any part or pattern number for each item
- A brief description of each item
- Unit cost or rate for each item
- Delivery period and whether the delivery is to be made in lots

For detailed Contract Agreement, General Conditions of Contract and Special Conditions will be used, if the Procuring Entity deems suitable.

Agreement Between:

KP-HISDU REPRESENTATIVE	**SUPPLIER REPRESENTATIVE**
Name: _____ Position: _____ Signature: _____ Date: _____ Stamp: _____	Name: _____ Position: _____ Signature: _____ Date: _____ Stamp: _____

ANNEXURE-I

TECHNICAL SPECIFICATIONS

Instructions/ Conditions for Lot-wise Bidding

The procurement items have been divided into three (03) Lots. Bidders shall submit separate bids for each Lot they intend to participate in.

All items included in a particular Lot shall be treated as a single package; therefore, bidders must quote for all items within the respective Lot. Partial bids for individual items within the same Lot shall not be entertained and shall be liable to rejection.

Bidders may participate in one or more Lots, including all three Lots, at their discretion and eligibility. Each Lot shall be evaluated separately as a complete package in accordance with the prescribed evaluation criteria.

SPECIFICATIONS OF LOT-I (FURNITURE ITEMS)

S#	Description	Specification	Expected Item	Quantity
1	**Work Station Chairs**	• Ergonomic Revolving Chair with adjustable headrest • Fixed comfortable armrest • Mesh fabric and lumber support • Single lock tilt mechanism • Hydraulic nylon base with PU castors & height adjustment • Size: H42'' W24'' D 19'' • Color: Black or grey or any suitable to P.E	 	30-40

S#	Description	Specification	Expected Item	Quantity
2	**Officer Chairs (Executive)**	• A grade foam and Black/ Brown leatherette • Fixed padded armrest • Luxury mechanism lock tilt • Aluminum/ SS Steel alloy base • PU castors • Size: H 48'' W 26'' D 20'' or above • Color: Brown or grey or any suitable to P.E		1-4
3	**Officer Chairs**	• A grade foam and Black/ Brown leatherette • Fixed padded armrest • Luxury mechanism lock tilt • Aluminum/ SS Steel alloy base • PU castors • Size: H 48'' W 26'' D 20'' • Color: Brown or any suitable to P.E		1-4
4	**Visiting Chairs**	• Fixed PP armrest • Mesh breathable fabric • SS bended leg frame • 01-year warranty • Size: as per standard		15

S#	Description	Specification	Expected Item	Quantity
5	**Committee Room Chairs**	A set of 11 chairs, with 10 for participants and one for head of the meeting (this one chair be special of remaining 10) • Adjustable headrest • Fixed comfortable armrest • Mesh fabric and lumber support • Single lock tilt mechanism • Hydraulic nylon base with PU castors Size: As per standard		11
6	**Committee Room table**	• Size L 4'x W 4'x H 760mm • Main frame is made up of MS 18-gauge pipe powder coated. • Top is Al-Noor laminated UV. • With 2/3 charging socket • Customizable and adjustable for speakers and mic/ space and transportation purpose.		01
7	**Executive Table**	• Table size: L 2150 x W 900 x H 760mm • Side Rack size: L 2000x W 600x H 620mm. • Structure made up of 15/16mm walnut vin-board. • Table Top must be 50mm thick, table sides must be 30mm thick and back must be 16mm thick. 50mm gap between the table and side rack top. • Two lockable drawers with best quality 12'' channel in left side of the side rack		01

S#	Description	Specification	Expected Item	Quantity
		and two shelves at the other side. • Top of the table is fixed on the side rack and it must be dismantled. • Back of the table and side rack finished in mate gray color. • Over all color of the table is walnut mate finish.		
8	**Officers Table with side rack**	• Table size: L 1500 x W 760 x H 760mm • Side Rack size: L 1600x W 460x H 685mm. • Structure made up of 15/16mm walnut vin-board. Table Top must be 30mm thick, table sides must be 30mm thick and back must be 16mm thick. 30mm gap between the table and side rack top. • Two lockable drawers with best quality 12'' channel in left side of the side rack and two shelves at the other side. • Top of the table is fixed on the side rack and it must be dismantled. • Back of the table and side rack finished in mate gray color. • Over all color of the table is walnut mate finish.		03

S#	Description	Specification	Expected Item	Quantity
9	**Office tables**	• Size: L 1500x W 760x H 760mm • Main frame is made up of 18-gauge MS pipe powder coated. • Top and back is Al-Noor laminated UV.		02
10	**Computer Table**	• Size: L 48''x W 30''x H 30'' • Structure made up of lamination board with fine edging. • One lockable drawer and one open cabinet on right side, keyboard tray of standard size.		02
11	**Central table- large**	• Size: L 42''x W 24''x H 18'' • Structure made up of 18-gauge MS pipe powder coated. • Top made up of Al-Noor laminated UV.		1-3
12	**Central table- small**	• Size: L 22''x W 22''x H 18'' • Structure made up of 18-gauge MS pipe powder coated. Top made up of Al-Noor laminated UV.		1-3
13	**Tea Table Set**	• A set of 3 tables, 01 large and 02 small tables. Size for Large Table: L 42''x W 24''x H 18'' Size for Small Tables: L 22''x W 22''x H 18'' • Structure made up of Solid seasoned wood covered with 15/16mm • Walnut vin-board. 5mm transparent or brown glass		1-3

S#	Description	Specification	Expected Item	Quantity
		for top must be provided with protective edging on tabletop for glass safety. Overall table must be walnut mate finish.		
14	**Sofa Sets**	• A set of 05-Seater sofa set consisting of 01 three-seater and 02 single-seater (3+1+1= 5). • Size for 03-Seater: L 1930 x W 810 x H 760. Size for 01-Seater: L 850 x W 810 x H 760. • Structure made up of solid seasoned wood upholstered with best quality foam. • Cushioned with best quality leatherette/ jute fabric. • Base strongly supported with 18-gauge MS pipe coated with enamel paint.		2-3
15	**Sofa Sets**	03-Seater sofa • Size for 03-Seater: L 1930 x W 810 x H 760. • Structure made up of solid seasoned wood upholstered with best quality foam. • Cushioned with best quality leatherette/ jute fabric. • Base strongly supported with 18-gauge MS pipe coated with enamel paint.		1-3

S#	Description	Specification	Expected Item	Quantity
16	**Waiting Area tea table**	• Size: L 48''x D 30''x H 18'' • Structure made up of Solid seasoned wood covered with 16mm vin-board. • Top is 6mm transparent/ brown glass. Note: Two drawers with channel and knob are not required.		1-3
17	**File Racks / Almirah**	• Size: L 48''x D 16''x H 78'' • Structure made up of Al-Noor laminated UV. • Central partition for better support, height between shelves is equal, lockable cabinets. • Office files, data files and office record can be easily placed in the shelves.		3-5
18	**Lockers/ Wooden Cupboard**	• Size: length 1829mm x width 1219mm x depth 457mm or closer • 04 shelves on both sides with vertical central partition. • Height between shelves should remain equal. • 02 doors with heavy duty locking mechanism and best quality handle, structure made of best quality shesham/ Walnut vin board. • Footing is strongly supported by solid wooden base. High-quality antique/Dark Brown polish finished.		1-3

S#	Description	Specification	Expected Item	Quantity
19	**Side Racks**	Side Rack size: L 2000x W 600x H 620mm. • Two lockable drawers with best quality 12'' channel in left side of the side rack and two/three shelves at the other side. • Color of the table is walnut mate finish or as desired to the PE.		3-6
20	**Reception Chair**	• Best quality • Arms rest • Foot rest • Castor wheels • Adjustable lock tilt mechanism • Size: as per standard of reception chair. Color is black or as requested by the P.E		1-2
21	**Coat Hanger**	• Made up of solid seasoned wood. • Standard size. Walnut polish finished		1-3

1. Bidders shall quote fine quality products in accordance with the specifications provided in the tender document. Bidders may offer more than one model/product against a particular item, provided that the quoted bid remains the same.
2. Brochures, catalogues etc of all offered items must be attached with the bid. The offered products must strictly conform to the minimum required specifications or provide equivalent or superior features. Any product failing to meet the minimum required specifications shall be liable to rejection. However, minor deviations may be considered acceptable at the discretion of the procuring authority, provided that such deviations do not compromise the quality, functionality, durability, or intended use of the product.
3. The quantities and dimensions specified against each item are tentative and may be increased or decreased according to the availability of funds and actual site requirements along with customization of sizes, where required.

SPECIFICATIONS OF LOT-II (DIESEL GENERATOR)

S#	Description	Specification	Quantity
1	Diesel Generator (50 KVA) with installation, commissioning & testing	Generator 50 KVA, high-speed diesel, electric start Original Equipment Manufacturer Completely Build Unit Voltage: 230/400V, 50 Hz Engine: Turbocharged, water-cooled Fuel tank: Minimum 100 liters Run time: 6-8 hours at 75%-100% load Fuel consumption at 75%-100% load: 13L/h or less with fuel indication gauge Control panels: Digital control panel with AMF (Auto Mains Failure) and Auto Transfer Switch (ATS) OEM sound & waterproof canopy with sound level of less than 75 db at 1 meter. Warranty: 02 year with maintenance including filter & oil change, Initial full fuel tank and lubrications On-site delivery & foundation construction and Complete installation in all respect, commissioning and testing The generator be manufactured by FG Wilson, Caterpillar, Cummins, Perkins or an **equivalent** internationally recognized manufacturer	01
2	Cable for 50KVA generator AGE, Pakistan cable, Fast or equivalent, per meter price	2 Pits Earthing with resistance less 3 Ohms, 4 Core copper Power wiring, installation, Distribution wiring/Switch Gear	As per site requirements
3	Online UPS (10 KVA) with installation, commissioning & testing	10 KVA Double-conversion Online UPS I/O Voltage 230V Battery: Branded Top Tier lithium batteries with at least 6 Hours back-up time at full load/capacity Interface: RS232, USB, SNMP slot Efficiency: 94% or higher Warranty: 03 year with maintenance contract	01 Set

SPECIFICATIONS OF LOT-III (Air Conditioners etc.)

S#	Description	Specification	Quantity
1	Air Conditioner (Cabinet)	Capacity: 1.5 ton (18,000 BTU) Energy Rating: 5-star Cooling Capacity: 14.06 kW or higher Power Supply: 400V, 50Hz (3-phase) Features: Inverter technology, remote control, dehumidification, air purification	02

2	Air Conditioner (1.5 Ton) with installation	Capacity: 4 ton (48,000 BTU) Energy Rating: 3-star Cooling Capacity: 5.258 kW or better Power Supply: 230V, 50Hz Features: Inverter technology, remote control, dehumidification, air purification	04
3	Fire Extinguishers with installation	Wall mounted fire extinguishers with installation: 1. Four (02) Nos. of 4 kg ABC Dry Chemical Powder Fire Extinguishers, suitable for Class A, B and C fires and certified for the stated electrical-fire application 2. Two (02) Nos. of 3 kg CO_2 Fire Extinguishers, suitable for electrical equipment, electronic installations and flammable-liquid fires, with appropriate certified fire ratings	02 sets
4	Video conference equipment (Camera, wireless speakers, installation etc.)	Camera: 1080p Full HD resolution, 30fps, wide-angle lens Microphone: Jabra Speak 750 or equivalent Speaker: Integrated or separate speaker with echo cancellation Connectivity: USB, Bluetooth Compatibility; Zoom, Microsoft Teams, Cisco Webex Additional; Features Plug and play, remote control	01 set
5	Hardware/ Network Tool kit	Cable crimpers, punch down tool, cable testers, RJ45 connectors, cable ties, labels, multi-meter etc.	1-2

Note: *Prices for above items shall be quoted in table reflected under Price Schedule.*

ANNEXURE-II

MANDATORY ELIGIBILITY CRITERIA FOR PROCUREMENT OF FURNITURE AND OTHER ITEMS

The participating bidders shall fulfill all the following mandatory eligibility requirements, including the lot-wise additional eligibility criteria, to qualify for further evaluation of the bid. Documentary evidence must be attached with the bid. Failure to meet any of the prescribed mandatory requirements shall result in disqualification.

S#	Document / Requirement
Mandatory Eligibility Criteria for all three Lots	
1	Bidder shall be registered with Federal Board of Revenue/ Registrar of Firms/ SECP
2	Proof of registration with FBR (Income Tax / Sales Tax), existence on the Active Taxpayers List
3	Demonstration of five (05) years' experience in dealing with such procurements
4	Compliance with Technical Specifications *(The offered items must ensure conformity with the technical specifications provided in Annexure-I or higher)*
5	Separate Bid Security equivalent to 2% of the bid price (CDR / Bank Guarantee) for each Lot in favor of Project Director, KP-HISDU.
6	The bidder shall provide a minimum warranty of one (01) year for all items included in their bid except where required more than one year. *(The warranty shall cover manufacturing defects, faulty components, and any technical issues arising under normal use. All repairs or replacements during the warranty period shall be provided free of cost).*
7	Affidavit / undertaking that the bidder has not been blacklisted by any organization in Pakistan and has no litigation with any organization
Additional Mandatory Eligibility Criteria (LOT-I)	
1	The bidder must be authorized importer in the case of imported furniture and/or be the manufacturer, if offered local furniture items
2	Brochures/ pictures of the offered items must be provided in accordance with the given specifications. Samples will be preserved at the bidder's site
3	At least three (03) Purchase Orders of office furniture of Rs. 5.0 million or above each issued by the Government / Semi-Government departments
Additional Mandatory Eligibility Criteria (LOT-II)	
1	PEC Registration with relevant specialized codes ME03, EE03
2	The bidder must be an officially authorized distributor by the manufacturer
3	Imported Same Manufacturer and fabricator for Alternator, Engine, ATS and Sound Proof Canopy for generator only

S#	Document / Requirement
4	At least three (03) Purchase Orders of Heavy-duty generators 50 KVA or above from Government / Semi-Government Organizations- minimum worth Rs. 5.0 million each
5	ISO Certifications: ISO 14001 and/or ISO 9001
Additional Mandatory Eligibility Criteria (LOT-III)	
1	At least three (03) Purchase Orders of the relevant items to the tune of Rs. 3.0 million or above each issued by the Government / Semi-Government departments

Bidder's Name: _____

Company Stamp: _____

Authorized Signature: _____ Date: _____

Thanking you.

Yours truly,

On behalf of PMU-KP-HISDU Project, Health Department.

Muhammad Kamran, Admin Officer

3rd Floor HRD Building, Health Department, Peshawar- Telephone: 091-9210862