

STANDARD BIDDING DOCUMENTS
FOR
HIRING OF SECURITY GUARDS
ON SINGLE STAGE TWO ENVELOPE PROCEDURES



The bidder is expected to examine the Bidding Documents, including all instructions, forms, terms and conditions, specifications and charts/drawings. Failure to furnish all information required by the Bidding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect may result in the rejection of the Bid.

In case of any conflict of instructions/provisions herein with the Khyber-Pakhtunkhwa Procurement Rules, 2014 (“the Rules”), the Rules shall prevail

INVITATION TO BID FOR SECURITY GUARDS
ABDUL WALI KHAN UNIVERSIT MARDAN
TENDER NOTICE

1. The Abdul Wali Khan University Mardan invites sealed bids through **e-Pak Acquisition and Disposal System (EPADS)** on the basis of “**Single Stage Two Envelopes Procedure**” for “**Hiring of Security Guards at designated places of Garden Campus**” from registered bidders with relevant tax authorities (FBR etc.) and active on the income tax and sale tax Active Taxpayers List (ATL), registered with KPRA for the provision of security services and All Pakistan Security Agencies Association (APSAA).

Description	QTY	Service Period	Visit of the university	Deadline for Bids Submission Date & Time	Technical Bids Opening Date
Hiring of Security Guards	35	As per contract	11:00 AM to 12:00 PM 24 September, 2026	11:00 AM October 5 th , 2026	11:30 AM October 5 th , 2026

2. The eligible firms/companies are required to submit **Technical Bid** and **Financial Bid** containing bid price, accompanied with Earnest money/Bid security @ 2% of quoted annual Bid Cost in favor of the Treasurer Abdul Wali Khan University Mardan in shape of Call Deposit (in original) from any scheduled bank of Pakistan on www.kp.eprocure.gov.pk EPADS.
3. The standard bidding documents can also be downloaded from websites, www.awkum.edu.pk, www.kppra.org.pk,
4. Tender fee in the form of Demand Draft/Pay Order of Rs. 3,000/- (Non-Refundable) in favor of Treasurer AWKUM.
5. Tender documents must be signed and stamps by the bidder.
6. ***Bid must be submitted via EPADS by the firms. The Demand Draft/Pay Order for the tender fee and the 2% Call Deposit Receipt (CDR) must be submitted physically to the Procurement Office not later than 11:00AM October 5th 2026.***
7. ***Scanned copies of tender fee and 2% CDR must also be uploaded with the Technical Bid and financial bid respectively on EPADS.***

PROCUREMENT OFFICER
Abdul Wali Khan University Mardan
Khyber Pakhtunkhwa, Pakistan
[Ph.: 0937-920868](tel:0937-920868)
procurement@awkum.edu.pk

1. Introduction:

The Abdul Wali Khan University Mardan (AWKUM) hereby referred to “the University”, a public sector university establishment in 2009 required security services at designated placed of the Garden Campus of the university as specified in this bidding documents hereto (hereinafter referred to as “the “SERVICES”).

2. Instruction to bidders:

- 2.1 This bidding procedure and process will be conducted through the **e-Pak Acquisition and Disposal System (EPADS)** in light of the Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Law, Rules made thereunder under along with Standard Bidding Documents.
- 2.2 The bidder shall comply with all applicable laws, rules, and regulations relating to labor laws, workplace safety, accidents, the Workmen’s Compensation Act, Workmen Insurance, EOBI, and all other relevant laws applicable to the specified services. Compliance with such laws shall be the sole responsibility of the bidder, and Abdul Wali Khan University Mardan (AWKUM) shall not be a party to any dispute arising therefrom at any stage. In the event of any dispute, claim, liability, or legal proceeding arising due to the bidder’s non-performance or non-compliance, under no circumstances shall AWKUM be held liable or responsible for the same.
- 2.3 Bids along with bid security @ 2% of the quoted price for the contract period (One Year) in the shape of Call Deposit Receipt (CDR) in the name of Treasurer, must reach to the undersigned not later than 11:00AM October 5th 2026. The bids will be opened through EPADS by the University Purchase Committee on the same date at 11:30AM in the presence of bidders/representatives, who choose to be present. All bids will be opened at the time of bid opening. The procurement committee will conduct the qualification assessment of the lowest quoted bidder. Bidders that do not meet the qualification criteria will be rejected, and the next lowest quoted bidder will be considered for qualification until a bidder is found fully responsive and qualified. The bid should be completed in all respects and must be signed by the bidder.
- 2.4 All prices quoted must be in Pak Rupees (PKR) and inclusive of all Government applicable taxes.
- 2.4 Any bid received after the deadline for submission of bids shall not be entertained and shall be returned unopened to the Bidder.

- 2.5 For any query, clarification regarding Services / Bid Solicitation Documents, the applicants may send a request through EPADS at least five days prior to the opening date.
- 2.6 Bidders are required to mention the correct and the latest postal/email/web addresses, phone/mobile/fax numbers for active and timely communication.
- 2.7 The Bidder may, after its submission, withdraw its bid prior to the expiry of the deadline prescribed for submission of bids. Withdrawn bids will be returned unopened to the Bidders.
- 2.8 The bidder must attach the original receipt along with the bidding document submitted to Procuring Entity. In case of photocopy, bank draft of equal amount must be attached.
- 2.9 Any bid not received as per terms and conditions laid down in this document are liable to not to be considered.
- 2.10 The bidder/firm will not be allowed to participate in partial bidding of Services.
- 2.11 Bids will be rejected if the Bid is in some way connected with bids submitted under names different from his own.
- 2.12 Any erasing / cutting etc. appearing on the offer must be properly signed by the person signing the tender.
- 2.13 All the bidders are required to provide annexure-wise complete supporting/requisite documents with page marking for their Qualification as prescribed under the rules.
- 2.14 In case of Bid Tie, the competent authority may award the contract to the firm whose experience is more than competitor(s).
- 2.15 Any direct or indirect effort by a bidding firm to influence this institution during the process of selection of a bidder or award of contract shall be resulted in rejection of its bid and disqualification from participation in the AWKUM future bids.

3. Mandatory Requirements:

Bidders must comply with the following clauses, as these are mandatory to be eligible for the bidding process. Relevant Certificates must be attached.

- 3.1 Company must be registered with the Securities Exchange Commission of Pakistan (SECP) as a security services provider firm/company (Certified copy shall be provided).
- 3.2 The Bidders must have a valid license from the Home Department (Certified copy shall be provided).
- 3.3 The bidder must be registered with the Income / Sales Tax Department, reflected as an active taxpayer on the list of FBR.
- 3.4 The prospective bidder must be registered with KPRA (Khyber Pakhtunkhwa Revenue Authority).
- 3.5 Registered with the "All Pakistan Security Agencies Association (APSAA) (Certified copy shall be

provided).

3.6 Attested copy of valid Registration Certificate with EOBI and ESSI shall be provided.

3.7 The bidder must have at least two (02) ongoing security services projects, each involving the deployment of a minimum of fifty (50) security personnel, with Government Departments, Autonomous Bodies, or Public Sector Organizations.

3.8 The bidder shall provide an undertaking that the bidder has not been declared blacklisted by any Governmental/ Semi-Governmental institutions.

3.9 Bidders shall not be eligible to bid if they are under a declaration of Ineligibility for corrupt and fraudulent practices issued by any government organization in accordance with the Section 44(1) KPPRA Rules 2014.

4. Bid Price:

The bidder shall provide the bid amount in Pak rupees all-inclusive for the security services requested by the University.

5. General Conditions:

5.1 The contract shall be awarded on the basis of selection criteria defined in clause 18 of Service Bidding Documents SBD, subject to the bidder fulfilling the minimum eligibility criteria. In case the lowest quoted bidder fails to meet the eligibility criteria, the next lowest quoted bidder shall be considered.

5.2 Alternative bid shall not be considered and shall be rejected by the Competent Authority.

5.3 At any time prior to the deadline for submission of bids AWKUM, may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the bidding documents by amendment.

5.4 If a bid is not substantially responsive, it will be rejected by the Procuring Entity and may not subsequently be made responsive by the Bidder by correction of the nonconformity.

5.5 The Procuring Entity will evaluate and compare the bids which have been determined to be substantially responsive.

5.6 Bids shall be evaluated against the given criteria mentioned in the Bid Solicitation Documents.

5.7 AWKUM may accept or reject any or all the bids under Rule 47 of KPPRA Rules, 2014.

5.8 The price quoted by the bidder shall be considered as “Final Price” and NO hidden / consumable / extra charges shall be claimed by the successful bidder(s).

6. Bid Security and Performance Guarantee

6.1 The bid must be accompanied by bid security equivalent to 2% of the total quoted price for the complete contract period of one year, in the shape of a Call Deposit Receipt (CDR) in favor of the “Treasurer, Abdul Wali Khan University Mardan”.

6.2 The bid security of the successful bidder shall be released after submission of the required Performance Guarantee and signing of the contract. The bid security of the unsuccessful bidders shall be returned in accordance with the applicable procurement rules and procedures.

6.3 The bid security may be forfeited if:

- a. the bidder withdraws its bid during the period of bid validity specified in the Bid Form;

- b. the successful bidder fails to sign the contract within the stipulated period; or
- c. the successful bidder fails to furnish the required Performance Guarantee within the stipulated period.

6.4 The successful bidder shall furnish a Performance Guarantee equivalent to 10% of the total annual contract value, inclusive of applicable taxes/GST, in the shape of a Bank Guarantee or Demand Draft in favor of the “Treasurer, Abdul Wali Khan University Mardan”. The Performance Guarantee shall remain valid for the period specified in the bidding documents and/or contract.

7. Bid Validity

- 7.1 The bids shall remain valid for a period of **Ninety (90)** days from the date of opening of bids.
- 7.2 However, in exceptional circumstances, AWKUM may request the bidders to extend the validity period of their bids. Such request and the responses thereto shall be made in writing or through email. Where applicable, the validity of the bid security shall also be suitably extended. A bidder may refuse the request for extension without forfeiting its bid security. A bidder agreeing to the request shall neither be required nor permitted to modify its bid, except as otherwise provided in the bidding documents.

8. Site Inspection:

The bidder or their designated representatives may visit the University site before submission of the bid. The University’s administration will be informed before such a visit. This visit will be planned on 24 September 2026 for all participating firms at 11:00 AM to 12:00 PM. No other date or time slot shall be available for an in-person site visit.

9. Client’s Right to Vary Quantities at Time of Award:

The Procuring Entity reserves the right, at the time of award of the Contract, to increase or decrease the quantity of the Services by up to fifteen percent (15%) of the total contract value, in accordance with the applicable KPPRA Rules, without any change in the unit prices quoted by the successful bidder or other terms and conditions of the Contract.

10. Signing of Bids:

The bidding firm/vendor must sign and stamp all pages of the tender documents.

11. Terms Of Reference (TOR’s) For Hiring of Security Guard Services Project Overview:

The University requires the services of duly trained and licensed Security Guards, equipped with appropriate and legally authorized security equipment, to provide round-the-clock security at the Main Gate, Searching Points, Security Pickets, and the Controller of Examinations Building of Abdul Wali Khan University Mardan.

12. Terms and Conditions for Provision of Security Services

A. Licensing and eligibility

1. The Contractor shall hold a valid license/NOC to operate as a private security company from the Ministry of Interior and/or the Home & Tribal Affairs Department, Government of Khyber Pakhtunkhwa, and shall keep it valid for the whole contract period. A copy shall be submitted with the bid.
2. The Contractor shall be a registered member of the All-Pakistan Security Agencies Association (APSAA) and be registered with FBR and KPRA for income tax and sales tax on services.
3. The Contractor shall not sub-contract or assign the contract, in whole or in part, to any other party.

B. Selection and verification of guards

1. All guards shall be verified by the Police (character certificate) and the Contractor's own antecedent check. Copies of CNIC, verification certificate, and bio-data of every guard shall be submitted to the Client before deployment.
2. Guards and Supervisors shall preferably be ex-servicemen (Army/FC/Police). Guards shall be medically fit and possess at least Middle/Matric qualification, while Supervisors shall preferably be ex-JCOs/NCOs or equivalent. The firm shall ensure that at least 70% of the deployed security staff are ex-servicemen. Compliance with this requirement shall be verified by the University through the deployment list, CNICs, and valid service/discharge certificates or other official documents establishing the ex-service status of the deployed personnel. The University may conduct physical verification of the deployed security staff and require replacement of any personnel who do not meet the prescribed requirements.
3. The Client reserves the right to reject or ask for replacement of any guard found unfit, inefficient, or of doubtful character, and the Contractor shall replace them within [24] hours.

C. Training and conduct

1. Guards shall be trained in weapon handling, basic firefighting, first aid, crowd control, and use of security equipment. Refresher training shall be held at least twice a year.
2. Guards shall behave courteously with students, faculty, staff, and visitors, and use only the minimum force necessary. Harassment of any kind is strictly prohibited, and the Protection against Harassment of Women at the Workplace Act, 2010 and the University's harassment policy shall apply to all deployed staff.
3. Guards shall not take part in any political, student-union, or religious activity on campus, and shall not accept gifts or favors from anyone.
4. Guards shall not use mobile phones for personal purposes, sleep, smoke, or leave their posts while on duty.

D. Deployment and attendance

1. Guards shall work in shifts to provide full proof security to the client as per the agreed plan around the clock.
2. Attendance shall be recorded through the Client's biometric system or a register countersigned by the Client's Security Officer.
3. In case of absence, a substitute guard shall be provided within [2] hours; otherwise, a deduction shall be made as per the terms of the contract.
4. The Contractor shall arrange an extra guard on the request of the client at short notice for exams, convocations, sports events, VIP visits, and emergencies, at the same contract rates.
5. The deployment plan and posts shall be changed only with the approval of the Client's.
6. The Contractor shall maintain sufficient reserve/substitute personnel to always ensure the approved deployment strength of 35 personnel, without any reduction due to leave, weekly rest, absence, or replacement.

E. Weapons and equipment

1. The Contractor shall provide licensed weapons, sufficient ammunition, and valid weapon licenses for armed guards, and shall be fully responsible for their safe custody and any misuse.
2. All the security guards must possess **licensed weapons, body armor, combat helmets, whistles, communication sets, vehicle checking mirrors, torches, walkie-talkies and metal detectors** always during official duties.
3. Guards shall assist in monitoring CCTV cameras where the Client requires it.

F. Wages and labor law compliance

1. The Contractor shall pay guards not less than the minimum wage notified by the Government of Khyber Pakhtunkhwa, through bank transfer by the [10th] of each month.
2. The Contractor shall register all guards with EOBI and the KP Employees Social Security Institution (ESSI) and comply with all applicable labor laws.
3. The Contractor shall provide life and accident insurance for all guards. The Client shall have no liability for death, injury, or compensation claims of the Contractor's employees.

G. Liability, reporting and coordination

1. The Contractor shall compensate the Client for any loss or damage to university property caused by negligence or involvement of its guards, as assessed by the Client's inquiry committee.
2. The Contractor shall appoint a Site Supervisor/Focal Person available 24/7 who will coordinate with the University Focal person and attend security meetings.
3. The Contractor shall submit daily occurrence reports and a monthly security performance report to the client.

4. Guards shall participate in fire, evacuation, and security drills conducted by the Client and coordinate with Police, Rescue 1122, and other agencies during emergencies.
5. Guards shall keep all information about the University, its staff and students confidential, during and after the contract.

H. Contract management

1. The Client may terminate the contract with [30] days' notice for unsatisfactory performance or breach of terms after [two] written warnings, or immediately in case of serious misconduct.
2. Payment shall be made on submission of the invoice, attendance record, and proof of salary and EOBI/ESSI payments, after deduction of applicable taxes and penalties.
3. Any dispute shall be resolved according to the contract and the KPPRA rules, including the grievance mechanism.
4. The successful bidder shall, within fifteen (15) days from the date of issuance of the Work Order, execute the Contract Agreement with the University in the prescribed form, incorporating the terms and conditions of the bidding documents, the successful bidder's bid, the Letter of Acceptance/Work Order, and any other conditions agreed upon by the parties in accordance with the applicable procurement rules. The Contract Agreement shall, inter alia, specify the contract period, deployment plan, payment terms, performance obligations, penalties/liquidated damages, confidentiality requirements, termination provisions, and other applicable contractual conditions. The successful bidder shall not commence the Services unless and until the Contract Agreement and any required performance security have been duly furnished and accepted by the University. Failure to execute the Contract Agreement within the stipulated period, without lawful justification accepted by the University, shall constitute a default and may result in action in accordance with the bidding documents and applicable procurement rules.

13. General Conditions for Security Staff:

1. The Contractor shall ensure hiring, training and administration of motivated and professional employees that meet or exceed the Client's expectations.
2. All on-duty staff of the Contractor shall wear proper uniform. The Contractor shall also provide seasonal uniforms and weather-appropriate protective clothing to their staff.
3. The Contractor shall ensure all guards are provided with the appropriate identification. The identification shall include display of valid security company ID, containing a picture of the guard/supervisor, always while on duty as part of their uniform requirements.
4. All Security Guards assigned must be alert, punctual, physically fit, in good health, without physical/mental abnormalities/defects which could interfere with the performance of their duties.
5. The age limit for security guards and supervisors shall be **25–50 years**. However, up to **six (06) security guards or supervisors** may be allowed to be **50–55 years of age**.
6. The Contractor shall ensure that none of its personnel report for duty in an intoxicated state or

consume drugs, prohibited substances, or any intoxicating material while on duty.

7. No security personnel shall leave premises assigned, unless properly relieved by the next security personnel. The security posts / places shall not be left unmanned at any time during the period of contract.

14. Other Terms & Conditions:

1. All the security personnel must be interviewed and recommended by the client before deployment along with the scrutiny of following necessary documents.
 - 1.1.1. Medical Fitness Certificate
 - 1.1.2. Service Book for Ex-Army Guards/Supervisors
 - 1.1.3. Original CNIC
 - 1.1.4. NADRA/Police Verification Certificate
 - 1.1.5. Experience/ training certificate for civilian guard if applicable
2. AWKUM reserves the right to terminate any security guard/supervisor (deployed at any AWKUM location) or ask for replacement without assigning any reason.
3. Any guard to be terminated by the Contractor (deployed at AWKUM location) should be brought into the knowledge of Client, and the termination will be finalized with consent of the Client.
4. The Contractor shall manage the rotation of guards on periodic basis i.e. weekly, fortnightly or monthly basis as per mutual consent.
5. The Client reserves the right to change the timing of the shifts.
6. Double duty of Security Guards/Supervisors is strictly prohibited.
7. The Contractor will plan leave/rotation of security guards and inform the Client in advance regarding the leave and replacement of the security personnel. Even in case of emergency leave, prior intimation will be required. Any change in the roster will be with consent of the Client.

15. Statement of Requirements:

The University requires thirty-five (35) Security Guards [including a supervisor and at least two female guards for searching point] for provision of comprehensive and uninterrupted security services at Garden Campus, including the fourteen (14) Security Pickets, Main Gate, Searching Points, and Controller of Examinations Building. The Contractor shall deploy the required Security Guards at the designated posts and locations in accordance with the security requirements and deployment plan approved by the University, and shall ensure effective security, surveillance, checking and protection of the University premises, buildings, personnel, students and other persons and property within the campus.

16. Technical Evaluation:

The Bids of only those Bidders who are substantially responsive to the requirements of the Bidding document will be considered for detailed technical evaluation in accordance with Technical Evaluation Criteria.

All applicants are required to obtain at least 70 out of 100 marks to meet technical evaluation criteria as determined below:

Technical Evaluation Criteria:

Category	Description	Range	Max Marks
Similar Nature Projects in Hand	Relevant Ongoing Projects in public sector organization. Each projects up to minimum of 40 security guards. Proof shall be provided in the form of Letter of Acceptance/work order.	One project: 05 Marks Two projects: 10 Marks Three projects: 20 Marks	20
Relevant Experience	Relevant projects completed in last five years in public sector organization. Each project must consist of at least 50 no's of security guards. Completion certificate shall be provided.	Successful completion of one contract of 1 to 2 years at the university or degree award institute with a medium level – i.e. 2000 people (students and staff) Marks - 10 Successful completion of one contract of 1 to 2 years at the university or degree award institute with a large level – i.e. more than 2000 people (students and staff) Marks -20	20
Weapons	Nos of Weapon Licenses (222/223 bore.)	Up to 50: 10 Marks More than 50 weapons – 20 marks	20
Financial Strength	Average Turnover in the last 03 year. Turn over verified from IT-1 or IT-2 form of FBR or by audit reports.	50 million: 20 Marks Less than 50 million: 10 marks	20
Total years in Business	Nos of years in business shall be counted from the date of registration with SECP or APSAA	02 mark shall be awarded for each year of experience, subject to a maximum of 20 marks.	20
		Total Marks	100

17.Financial Evaluation:

Financial proposals of those bidders will be opened whose bids are technically qualified as per the technical evaluation criteria.

18.Selection Criteria

The Quality and Cost-Based Evaluation shall be carried out in accordance with the prescribed evaluation criteria, wherein the technical score shall carry 40% weightage and the financial score shall carry 60% weightage. The bidder securing the highest combined score in the technical and financial evaluation shall be declared the qualified bidder.

19. Financial Proposals to be Filled and submitted by the bidders;

To Procurement officer,
Abdul Wali Khan University Mardan.

We, the undersigned, declare that:

- a) We have examined and have no reservations to the Bidding Document, including Addenda, if any.
- b) We offer to provide the “SERVICES” for the Client in conformity with the Bidding Documents;

The total price of our Bid, excluding any discounts offered under item(s) below is:

1. **Deployment plan:** The total Bid Price shall be inclusive of all Taxes & Duties. Total bid cost must be inclusive of Management and Accessories Cost, EOBI, Social Security, Group Life Insurance (GLI) as applicable and all applicable taxes.
2. Overwriting, cutting, use of fluid etc. in unit rates are not allowed, which may lead to cancelation of bid offered.
3. Incomplete or semi-filled bid shall be treated as non-responsive.
4. Labor law shall be strictly followed.
5. Stamp and Signature of Bidder.

20. Schedule of Payments:

Payment schedule will be part of the agreement with the successful bidders which will be made on quarterly basis at the end of the quarter subject to the completion of all codal formalities.

21. Price Validity

All the prices provided in the financial proposal shall remain valid for the term of this Contract.

22. Penalty Mechanism:

Standard Monetary Deductions for Default / Non-Performance of Services;

Sr.	Description of Infraction	Penalty (PKR)
1.	Security staff found sleeping /dozing/in drunken state/doing personal work during dutyhours.	1,000
2.	Any Security Personnel without proper uniform and identification, Uniform is color-faded or torn-off, Uniform non-compliant with the uniform code defined in the scope of contract	1,000
3.	Any Security Personnel found with unclean / untidy appearance, improperly shaved, improperly trimmed moustaches and beard.	1,000
4.	Security Personnel do not carry minimum equipment to perform his/her task as defined in scope of the contract.	2,000
5.	Any point of security covered this contract found unattended.	2,000
6.	Formal Reports not submitted as per defined format and schedule.	1,000
7.	Verbal or Physical ill-treatment with employees/ visitors	2,000

8.	Any Security Personnel found with Criminal record	20,000
9.	If the number of verified Security Complaints received per month are more than 10 complaints.	20,000
10.	Unable to launch application / FIR in concerned Police Station as per directions from AWKUM	1,000
11.	Security Equipment missing / non-functional or not able to perform its intended use, inadequate in number	5,000-10,000
12.	Security Personnel involved in any kind of fraudulent activity. (In addition to Fine, concerned Security Personnel(s) shall be immediately terminated followed by replacement)	10,000
13.	Improper Management, Control and lack of discipline to control unions/ Mob	5,000
14.	Serious nature security breach cause damage at large scale i.e. Human/property	(Forfeit of Performance Security)
15.	Not facilitating people with disabilities, door opening / proper sitting.	1,000
16.	If Patrolling Frequency observed is insufficient.	2,000
17.	Turning On/Off, all lights and electrical equipment's when required/not in use.	1,000

APPENDIX A:

SPECIAL CONDITIONS

A-1 REPRESENTATIVE OF THE SERVICE PROVIDER

Name:

Designation:

Contact #

Address:

A-2 REPRESENTATIVE OF THE CLIENT

Name: Director Admin AWKUM

Designation: Director Admin AWKUM

Contact # 0937-9230868

Address: **Garden campus AWKUM**

A-3 FOCAL PERSON OF THE UNIVERSITY

Name: Assistant / Deputy Director Admin

Designation: Assistant / Deputy Director Admin

Contact # 0937-9230868

Address: **Garden campus AWKUM**

A-4 VENUE OF ARBITRATION MARDAN, PAKISTAN