



ASSET DISPOSAL DOCUMENT (ADD)

Khyber Pakhtunkhwa Health Care Commission (KP HCC) is a statutory body established under the Khyber Pakhtunkhwa Health Care Commission Act, 2015. It is responsible for regulating health care services, to ensure quality of care and safety and eradicate quackery and other malpractices from the health care system in Khyber Pakhtunkhwa.

The following Asset Disposal Document has been drafted under section 50(D)(5) & 50(D)(6) of the KPPRA procurement rules 2014 and KP HCC notification No. HCC/HO/CEO/051 dated 19-12-2025.

1. INVITATION FOR BIDS (IFB)

The Khyber Pakhtunkhwa Health Care Commission (KP HCC) invites sealed bids from interested individuals, firms and companies for the disposal of condemned, obsolete and unserviceable assets through Open Competitive Bidding in accordance with the KPPRA Rules, 2014.

As per section 50D(2) of The KPPRA rules 2014, the assets shall be sold on an "As Is, Where Is basis" without warranties.

2. DESCRIPTION OF ASSETS

The assets are presented as separate items, and bids shall be submitted for each item as specified below. Each item shall be evaluated and awarded separately to the highest evaluated responsive bidder.

The following assets are offered for disposal:



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S. No	Name of Items	Qty	Salient Description and Specification of Item	Reserve Price of each Item	Location
01	Tyres	67	Outlived their usable life	PKR. 50/kg	Khyber Pakhtunkhwa Health Care Commission, Phase-5, Hayatabad, Peshawar, Khyber Pakhtunkhwa
02	Battery 12 V 200Ah	01	Completely drained & Non-Functional	PKR, 8000/-	
03	PC-UPS	09(02 large size, 07 small size)	Outlived their operational life	Outlived PC-UPS PKR, 4000/- each for small and PKR 6000/- each for large size	
04	Toner	19	Cartridges are empty & damaged	PKR, 50/kg	

3. ELIGIBILITY OF BIDDERS

- All bidders shall be registered with the Federal Board of Revenue (FBR) for Income Tax, where required by law. Bidders shall also be registered for Sales Tax on Goods with the Khyber Pakhtunkhwa Revenue Authority (KPRA). The successful bidder shall be on the relevant Active Taxpayers List (ATL), or have applied for inclusion, at the time of contract signing.
- A bidder shall be ineligible if declared ineligible or blacklisted for corrupt or fraudulent practices under Rule 44(1) of the Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Procurement Rules, 2014.
- Government-owned enterprises in Khyber Pakhtunkhwa may participate only if they are legally and financially autonomous, operate under commercial law, and are not dependent government agencies.
- Employees of the KP HCC or members of its Board or Committee shall be/are barred to participate in the bidding process for offering their bids.
- The bidder shall provide evidence of eligibility, compliance with the legal and financial requirements, a bank statement showing a minimum balance of PKR 100,000 (One



Hundred Thousand Rupees), and the capability to execute the contract as specified in the Bidding Data Sheet (BDS).

- f. Each bidder shall submit Bid Security equal to 2% of the offered bid amount in the form of Call Deposit Receipt (CDR), Pay Order, Bank Draft drawn in favor of Khyber Pakhtunkhwa Health Care Commission. Bid Security of unsuccessful bidders shall be returned after completion of the bidding process.

4. METHOD OF DISPOSAL

Interested bidders may inspect the assets during office hours on dated **07/09/2026** at KP HCC Office on working days prior to submission of bids. No claim regarding the condition, quantity, usability, or quality of the assets shall be entertained after submission of bids.

The disposal shall be conducted through Open Competitive Bidding (Single Stage – Single Envelope Procedure). The bidder offering the highest responsive bid shall be declared successful, subject to approval of the Competent Authority.

5. VALIDITY OF BID

The bid shall remain valid for a period of 30 days from the date of bid opening. No bidder shall withdraw or modify the bid during the validity period.

6. BID SUBMISSION REQUIREMENTS

Bids shall be submitted in a sealed envelope clearly marked “Bid for Disposal of Condemned/Unserviceable Assets” on or before the prescribed deadline for submission of bids.

The bid shall contain:

- Offered bid amount (in figures and words).
- A copy of the individual's CNIC or firm's Registration Certificate.
- Contact details.
- Bid Security.
- Affidavit regarding non-blacklisting.



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Note: Late submission of bids shall not be entertained.

7. IMPORTANT DATES

Publication of Advertisement: **31/08/2026**

Inspection of Assets: **07/09/2026**

Submission of Bids: **11:00 AM. 17/09/2026**

Opening of Bids: **11:30 AM. 17/09/2026**

Venue of Opening: KP HCC Head Office Sector B-3, Phase 5, Hayatabad Peshawar

8. BID OPENING

Bids shall be opened publicly on the date and time specified in the bidding notice in the presence of bidders or their authorized representatives who choose to attend.

9. EVALUATION CRITERIA

Separate comparative statements shall be prepared for each item to determine the highest evaluated bid. Evaluation shall be carried out on an item-wise basis. The firm or individual quoting the highest price for a particular item shall be awarded that item.

10. TAXES AND DUTIES

All taxes, duties, levies, and fees shall be borne by the successful bidder. KP HCC shall deduct taxes, where applicable, in accordance with prevailing Government rules.

11. CONDITIONS OF SALE

- As per section 50D(2) of the KPPRA Rules 2014, assets shall be sold strictly on an "As Is, Where Is basis" without warranties.
- Bidders are encouraged to inspect the assets before bidding.
- No complaint shall be entertained after submission of bids.
- The successful bidder shall deposit the full sale amount within three (03) working days from issuance of the Award Letter.



- The successful bidder shall remove the purchased assets within 05 working days after payment.
- All arrangements relating to loading, transportation, labour and handling shall be made by the successful bidder at his own cost and risk.
- Failure to deposit payment within the prescribed period may result in cancellation of the award.
- Assets not removed within the stipulated period by the successful bidder, KP HCC may terminate the contract immediately and blacklist the firm from future procurement opportunities due to non-performance.

12. RIGHT OF REJECTION

As per Section 47 of the KPPRA Procurement rules 2014, KP HCC reserves the right to accept or reject any or all bids at any stage prior to award.

13. BIDDING PROCESS AND AWARD OF CONTRACT

a. The contract shall be awarded to the highest responsive bidder after approval by the Competent Authority. An Award Letter shall be issued to the successful bidder. If two or more bidders submit identical highest evaluated bids, only those bidders shall be invited to submit revised bids. No other bidder shall be allowed to participate in the rebidding process.

b. A revised bid shall be limited to the revised price only. No changes to the original bid's terms, technical details, or other documents shall be permitted. The revised price shall not be lower than the original tied bid price.

c. A revised bid shall be submitted in the same form and manner as the original bid.

d. Bidders shall be given time to submit revised bids. The opening and evaluation of revised bids shall follow the same procedure as the original bids, with only the revised price replacing the original quoted price.

e. Where identical best-evaluated bids are received during a rebidding process, the process shall be repeated in the same manner.



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f. Where rebidding fails, the whole process shall be canceled and fresh bidding shall be conducted.

14. DISPOSAL CONTRACT (SPECIMEN)

ASSET DISPOSAL AGREEMENT

This Agreement shall be made on _____ day of _____ 2026.

BETWEEN

Khyber Pakhtunkhwa Health Care Commission (KP HCC)
(hereinafter referred to as the "Seller")

AND

Mr./M/s _____
CNIC/Registration No. _____
(hereinafter referred to as the "Purchaser")

TERMS AND CONDITIONS

- The sale is made on an "As Is, Where Is basis".
- The Purchaser has inspected the assets and accepts their condition.
- The Purchaser shall pay the full amount within three (03) working days of award.
- The Purchaser shall remove the assets within five (05) working days after payment.
- All taxes, duties, transportation, labor, loading, and incidental costs shall be borne by the Purchaser.
- Failure to comply with contractual obligations may result in cancellation of award.
- Any dispute arising from this Agreement shall be settled through mutual negotiation, otherwise, governed by the law for the time being enforce.
- If the successful bidder fails to comply with the terms and conditions of the contract, the Commission may, terminate the contract in accordance with the applicable provisions of the contract and the KPPRA Procurement Rules and Initiate blacklisting proceedings against



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the bidder for non-performance, in accordance with the applicable provisions of the KPPRA Procurement Rules.

- The decision of KP HCC regarding interpretation of the disposal process shall be final, subject to applicable law.

For KP HCC

Name: _____

Designation: _____

CNIC: _____

Signature: _____

Date: _____

For Purchaser

Name: _____

Designation: _____

CNIC: _____

Signature: _____

Date: _____

WITNESSES:

Witness No. 1: _____

Witness No. 2: _____